**Minutes – Riverside Naturally Trustee Meeting**

**Date –  6th April 2021 Remotely by Zoom**

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| **No.** | **Minute** | **Action** |
| 1 | **Present** – Danny Murphy, Eve Keepax, Pat Morrissey, Emily McLaughlin, Paul Dumbleton, Gillian Armstrong,  A**pologies** - Mary Buchanan, Drew Oliver |  |
| 2 | **Minutes of previous meeting:**  The minutes of the meetings held on 1st March were agreed.  Emily will distribute the signs for use when working. | Emily |
| 3 | **Finance:**  Gillian circulated a report on current finances which was welcomed.  There have been donations arising from the Step Into Spring windows campaign amounting to around £600. This will increase with Gift Aid when CAF and HMRC get this sorted out.  Danny will contact Michael Boyle and introduce Gillian with a view to Michael undertaking the Independent Examination of the annual accounts.  Paul will ensure that thanks go to the organisers of the Step into Spring Windows and will also use the bulletin and soaicl media to thank people again, | Danny  Gillian  Paul |
| 4 | **Woodland Garden**  Mary had reported that she expects the plants to arrive over the next month.  Di and Eve have done some balsam removal and Eve will meet Gillian next week to do some more.  Seeds have not germinated well, although Emily reported some green shoots.  Eve suggested that the chainsaw work is limited to the North bed and is preparing a further Community Pride application to include signs for both woodland gardens and some supplementary plans. These will be grown on in volunteers gardens.  **ARK**  Mary will continue to liaise with Scott Mason.  **Raised Bed**  Will be replanted by Eve and Mary with OtV on Sunday 11th April. Paul will take photos for funders.  Paul will contact Iain Gibson re re-use of any of the existing plants.  **Orchard**  Danny and pat will work on the construction of the compost bins.  Paul will contact Di about othe tasks.  **Meadow**  Ground preparation will take place in w/c 26th April.  The grass etc removed will be used as compost.  Planting weekend 8/9 May. Pat will prepare plans with Di including a rota of volunteer planters. | Eve & Gillian  Eve  Mary  May & Eve  Paul  Paul  Danny  Pat  Paul  Pat |
| 5 | **Membership etc.**  Paul reported that following his contacts with existing members and e-bulletin recipients there are now 58 members of RN.  Emiliy and Paul will liaise about changes to the website to incorporate direct links into MailChimp to sign up as member. | Paul & Emily |
| 6. | **AGM.**  It was agreed that the AGM will be held on June 7th at 7.30.  Emily will work with Eve on a presentation.  Paul will publicise and seek nominations for additional trustees  Gillian will prepare treasurers report. | Eve & Emily  Paul  Gillian |
| 7. | **Resuming regular open volunteering sessions**  It was agreed that it is too early to do this.  Paul has had contact from a potential volunteer and will let her know of the forthcoming opportunities in relation to the meadow and woodland garden. | Paul |
| 7. | **AOB**  Paul noted that he had heard from a member who was interested in children’s activities. Gillian knows the contact and will get in touch.  Emily Suggested getting children involved through the notice board and will prepare some materials | Gillian  Emily |

Future meetings:  **Monday May 3rdth at 7.30 pm and AGM Monday 7th June at 7.30 pm.**