**Minutes – Riverside Naturally Trustee Meeting Date  21-03-22 Held via Zoom**

|  |  |  |
| --- | --- | --- |
| **No.** | **Minute** | **Action** |
| 1 | **Present** – Gillian Armstrong, Emily McLaughlin, Paul Dumbleton.  A**pologies** - Mary Graham, Imogen Scott, Drew Oliver. |  |
| 2 | **Minutes of previous meeting:**  The minutes of the meetings held on 21st Feb. were agreed. |  |
| 3 | **Finance:**  Gillian had previously circulated a monthly report and accounts and these were welcomed.  It was agreed that a small contribution to the additional unbudgeted costs of the consultation regarding the Green would be made to Riverside CC. (Emily absented herself from this discussion and decision)  Gillian acknowledged that she is yet to make arrangements to remove Eve fas a bank account signatory. | Gillian |
| 4 | **Step in Spring**  All publicity in place - Paul will co-ordinate photos and Emily will place on Facebook. | Emily & Paul |
| 5 | **Woodland Garden - Alice**  Now that the excellent path is in place we need to allow existing plants to come up before reviewing further planting.  **Story Garden**  Emily and Paul will start the path and work on the stumpery this week.  **Orchard**  The trees will be planted this month and general maintenance continued.  **Meadow**  Emily will continue to liaise with Council re mowing.  Paul will look into plant purchase.  **ARK**  No action .  **Raised Bed**  No action until exsting plants have come up.  **School Beds**  Emily will liaise with the school and with Pat & Parvin this week.  **Riverside Gateway**  Awaiting completion of consultation.  **Composting**  There is some tidying to do but this should wait until after the hibernation season.  **Bird Boxes**  Now with the school for assembly.  **Community Engagement**  Plans discussed for Plant and Seed Swap event, and Bioblitz activity.  Dates set for participation in CC Jubilee celebrations - **Sat 4th June**  Orchard Day - **Saturday 24th September**  AGM - **Monday 20th June** | Paul & Emily  Emily  Paul  Emily |
| 6 | **Ideas for items for e-bulletin and notice board for coming month.**  Maintenance session  Seed swap.  Picture of the month  Emily is now going to produce and send the e-bulletin | Emily |
| 7 | **AOB**  Paul will take on volunteer co-ordination and will resume the emails to those without WhatsApp. He will also look into keeping a record of volunteer hours. | Paul |
|  | **In 2022 meetings will be held on the third Monday of each month at 7.30pm** |  |