**Minutes – Riverside Naturally Trustee Meeting Date –  5th July 2021 24, Forth Crec. FK81LG**

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| **No.** | **Minute** | **Action** |
| 1 | **Present** – Eve Keepax, Pat Morrissey, Paul Dumbleton, Gillian Armstrong, Danny Murphy, Emily McLaughlin,  A**pologies** - Mary Buchanan, Drew Oliver, |  |
| 2 | **Minutes of previous meeting:**  The minutes of the meetings held on 3rd May were agreed. The minute was corrected to record that “it was agreed that people participating in short one-off events need NOT complete paperwork but must be fully briefed.” |  |
| 3 | **Finance:**  Gillian circulated a report on current finances which was welcomed.  Now that the accounts are complete Paul will complete the annual return to OSCR before the next trustee meeting.  Paul will include thanks to donors and reference to standing orders in the next bulletin.  Paul will make a couple of donations to test the automatic ‘thanks you’ response from CAF.  Gillian and Emily will look into CAF re. Meadow, Step Into Spring and other donation categories.  It was noted that Eve had submitted the application to Community Pride and that the outcome is expected on 7th July. | Paul  Paul  Paul  Gillian and Emily |
| 4 | **Froglife:**  Pat, Emily and Drew have offered to liaise with Froglife re. Its offer to hold a pop-up event in Riverside. Pat reported that he has been in touch suggesting the last Saturday in July but is awaiting a response. He will contact agin following the meeting. | Pat |
| 5 | **Its Your Neighbourhood:**  Emily and Eve will meet Colin Ainsworth, the assessor, on Monday 12th July at 2.00pm. | Emily, Eve. |
| 6. | **Himalayan Balsam Control**  Pat will organise volunteer evening sessions to tackle balsam along the river path - and at the same time do some woodland garden maintenance. | Pat |
| 7. | **Woodland Garden**  It was agreed that a ‘stumpery’ in the south garden would be a great addition. Wood required.  **ARK**  Mary has plants for the Ark which Emily is now growing on.  **Raised Bed**  On the Verge contribution now complete.  **Orchard**  Eve to check with Di if it would be helpful to mulch around the trees with bark.  Compost bins require lids - pallets required.  **Meadow**  Eve to contact Di re. Plans for next stage of the meadow. Remove turf?  **Forth Street/Forth Crescent/Forth Place greenspace.**  An application will be submitted to Mushroom Trust for funding to develop a plan using Sam Shaw, landscape architect. Eve will continue to liaise with CC.  **Primary School Planters**  There is a little more work to be done clearing out the planters.  Pat will plan the sensory and pollinator planters. Eve will plan the edible flower and soup planters.  Pat and Emily will be back in touch with the school. If activities are required we can offer something on local birds, local trees and on what is in the river. | Eve  Eve  Eve  Pat  Eve  Pat & Emily |
| 8. | **Outline Action Plan for next 12 months**  Forthcoming activities are:  Sculpture if funded  Orchard Day - 25th September  Resumption of discussions with School  Wassailing |  |
| 9. | **Volunteering Policy**  Eve will send an amended policy to Pat, who will circulate.  Pat will set up a WhatsApp group for regular volunteers (including trustees) and will also organise a monthly evening session during BST. | Eve & Pat  Pat |
| 10. | **A.O.B.**  It was agreed that RN is not in favour of pesticide use in Riverside other than for controlling GH. The current consultation on Alive With Nature will be used as an opportunity to make this point. Paul will make a first draft of a response and circulate for comment and amendment.  There was discussion regarding grass cutting at the orchard and meadow. It was agreed that Paul would contact Derek to establish which officer controls the cutting regime and request a singe cut during early/mid September. | Paul  Paul |

Future meetings: Monday 2nd August - all being well, in garden of 24 Forth Crescent.