**Minutes – Riverside Naturally Trustee Meeting Date  16-05-22 Held via Zoom**

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| **No.** | **Minute** | **Action** |
| 1 | **Present** – Imogen Scott, Gillian Armstrong, Emily McLaughlin, Paul Dumbleton, Mary Graham.A**pologies** - Drew Oliver. |  |
| 2 | **Minutes of previous meeting:**The minutes of the meetings held on 18th April were agreed. |  |
| 3 | **Finance:**Gillian had previously circulated a monthly report and accounts and these were welcomed.Gillian acknowledged that she is yet to make arrangements to remove Eve as a bank account signatory.A budget of approx £200 was agreed for planting in the story garden – Mary to produce a shopping list. | GillianMary |
| 4 | **Jubilee celebrations:**Riverside naturally will contribute to the Family Day. Mary will do story telling.Those who wish to be around could get on with some garden maintenance and answer any questions from the public. | EmilyMaryAll |
| 5 | **AGM:**Paul has booked room and will check on refreshments.Emily will send a bulletin to all featuring an invitation to the AGM.Paul will send a more formal notice and agenda to members.Paul will send a reminder that we would welcome them as trustees to all volunteers and ask pat in particular to consider re-joining the trustee group. | PaulEmilyPaulPaul |
| 6 | **Alice’s Woodland Garden**Weeding is needed, especially grass needs to be removed where it is encroaching at the edges. This will take place before (and possibly during) the Jubilee celebrations.**Story Woodland Garden**Mary is looking into further planting (see above).It was noted that the funding for the signs should be spent very soon - or an extension on the deadline sought from the funder.**Orchard**Feeding the trees and continuing building of tree guards on needed.**Meadow**CSET has approved further purchase of plants. Agreed that late summer/early autumn best time to plant.Reply required to CSET.Plants to be ordered.**Bee Bed**Mary will plant some cosmos obtained at the plant swap once they are ready to plant out. Contact will be made with the Council regarding the maintenance of the raise bed structure.**School Beds**Emily will continue liaise with the school and with ROSC.**ARK**No update other than Scott has said that nothing will be planted this spring. Mary will contact about possible agreement with Council regarding long term preservation of the ARK**The Green, Forth Place**Consultation responses will be collated and next steps decided. Agreed that RN could not take on the maintenance and that a joint approach with Council, Community Council and RN is required.**Composting**Sorting out the compost area will continue on the evening 19th May.**Bee Banks**Mary and Drew to coordinate to start the first bee bed in the story garden.**Bird Boxes**Now in place and in use. In future will be numbered and records of occupation kept.**Bioblitz**No firm plans at present.**Community Engagement**Emily updated on activities with the school etc. | MaryEmilyEmilyPaulMaryEmilyMaryMaryDrew and Mary |
| 9 | **AOB**Emily and Paul will meet Councillor Rachel Nunn on Monday 23rd May at 4.45.  | **Emily & Paul**  |